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Doncaster LMC August Update



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**Local Medical Committee Team**

**Oakwood Surgery, Masham Road, Cantley, Doncaster DN4 6BU**

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| **Contact Us** | |
| **Telephone** | 01302 531223 |
| **Email** | [office@doncasterlmc.co.uk](mailto:office@doncasterlmc.co.uk) |
| **Website** | [www.doncasterlmc.co.uk](http://www.doncasterlmc.co.uk) |

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| **Key Contacts – Executive Team** | |
| **Dr Dean Eggitt**  Chief Executive Officer | E:[deaneggitt@hotmail.com](mailto:deaneggitt@hotmail.com)  http://www.doncasterlmc.co.uk/wpimages/wpc9729f73_05_06.jpg |
| **Jane Torn**  Executive Officer | E:[office@doncasterlmc.co.uk](mailto:office@doncasterlmc.co.uk) |
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**Jackie Harper - Practice Manager Consultant to Doncaster LMC**

Jackie is contactable via e.mail at [jackie@doncasterlmc.co.uk](mailto:jackie@doncasterlmc.co.uk).

**Diane Goddard - Practice Manager Consultant to Doncaster LMC**

Diane is contactable via e.mail at [diane@doncasterlmc.co.uk](mailto:diane@doncasterlmc.co.uk).

**Information and Website Updates**

**Looking for advice? LMC Website Updates**

**Many of the questions asked by practices to Doncaster LMC have already been asked before, and the answers can often be found on our website.**

**We have integrated a Google Search function on our homepage so you can even search our archive of monthly updates. If you have a query, try searching our website first – it might save you time.**

**New and updated:-**

* **Template privacy poster**
* **Waiting room posters**
* **CQRS guide**
* **Template End of Life Policy**

[**www.doncasterlmc.co.uk**](http://www.doncasterlmc.co.uk)

**General Data Protection Regulation**

Doncaster LMC has been working hard over the last year to understand the requirements of the General Data Protection Regulation (GDPR) this came into force on the 25th May this year.  The GDPR is a European law that will apply to anyone who wishes to provide services to European citizens.  Aspects of the GDPR and however left to local determination, meaning that some countries have had to create country specific additions or amendments to the law.  This is one of the reasons that the regulation is taking so long to understand and implement by all organisations.

To help you to fulfil your requirements under the regulation we have created and sourced are large number of template documents that you will need.  These are available on our website at <http://www.doncasterlmc.co.uk/gdpr/.html>

**DPO**

We recognise that there remains a lot of unease about various aspects of the regulation, including the requirement for a Data Protection Officer (DPO).  The DPO post is much talked about as it has led to a lot of professionals marketing themselves to GP practices.

To help save Doncaster practices time and money, Doncaster LMC has offered to take on the role of DPO.  This is an offer and does not tie you to this service should you wish to use another. Our CEO, Dr Eggitt, is a Certified International Privacy Professional and Certified International Privacy Manager. If you wish to nominate Doncaster LMC as you DPO, you will need to let us know.

We are creating and compiling further education resources to help practices learn more about the GDPR and Dr Eggitt will be attending meetings with Practice Managers to provide education and answer frequently asked questions.

NHS specific GDPR guidance has been published by NHS Digital and four PDFs are now available with clearer reference to application for Health and Social Care. Please find the link below to the NHS Digital PDFs:-

<https://digital.nhs.uk/information-governance-alliance/General-Data-Protection-Regulation-guidance>

The BMA has produced guidance for GP practices re Data Controllers

<https://www.bma.org.uk/advice/employment/ethics/confidentiality-and-health-records/gps-as-data-controllers>

A hub page for GDPR information has now been launched on the BMA website. This provides information on the regulation and hosts a suite of resources and blogs to help guide members. This page will be updated regularly as new guidance is published and more GP focussed information and resources will be added to this page soon.

Paul Cundy, GPC IT policy lead, has developed personal blogs. They can be accessed [here](file:///C:\Users\emis2000\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\669IH9Z7\here). <https://www.dropbox.com/sh/h22kak6pxlt8ily/AAB4gAuHKib_MZ44Xi3AbAf4a?dl=0>

**Practice Manager Development Workshops**

This year Doncaster LMC has commissioned two local Practice Managers to help support the development of Practice Managers. This funding has been provided courtesy of NHS England for one year and may be provided in future years if we show successful use of these funds.

As such, we have committed to delivering six workshops for Practice Managers who feel they may benefit from our assistance to develop their understanding in certain areas.

To have the greatest impact, we expect to concentrate on topics common in General Practice but remain poorly understood rather than addressing the rare and obscure.

To this end, we would like your suggestions on what topics you would like us to cover.

Please share your ideas with Jackie@doncasterlmc.co.uk or Diane@doncasterlmc.co.uk by Tuesday 4th September.

**Apprenticeships in England**

The apprenticeship levy can be accessed by employers, including NHS Trusts and GP Practices in England, to help assist with the employment of apprentices by covering training and assessment costs. While only larger employers (those with a pay bill over 3 million) will be required to pay the levy, all employers (including GP practices), regardless of size, will be able to benefit from the fund. The BMA has produced guidance on apprenticeships in England looking at what funding is currently available for employers, how the apprenticeship levy works and useful resources for those who are considering employing an apprentice. **The guidance can be accessed** [**here**](https://www.bma.org.uk/advice/employment/gp-practices/gps-and-staff/apprenticeships-in-england)

**Adjuvanted Trivalent Flu Vaccine Letter and Programme Delivery Guidance**

As you are aware, NHS England has advised the use of adjuvanted trivalent flu vaccine (aTIV) for those aged 65 years and over in the coming flu season.

As the only licensed aTIV in the UK is manufactured by Seqirus (Fluad®), to manage supply of the vaccine and to help ensure that there is equal access for patients and that all vaccination providers are treated fairly, GPs and community pharmacies will all receive 40% of their aTIV order in September, 20% in October and 40% in November.

Any evidence of this being deviated from should be flagged up immediately with the LMC office so that we can raise this with NHS England.

The staged deliveries are for aTIV only and will not affect supplies of the quadrivalent and live attenuated influenza vaccines.

Further information can be accessed via the links below.

Letter: [https://www.england.nhs.uk/publication/flu-vaccinations-for-2018-and-planning-flu-clinics-letter-from-david-geddes/](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.england.nhs.uk%2Fpublication%2Fflu-vaccinations-for-2018-and-planning-flu-clinics-letter-from-david-geddes%2F&data=01%7C01%7CCOhman%40bma.org.uk%7C1520b609711e432b921c08d5f9502292%7Cbf448ebee65f40e69e3133fdaa412880%7C0&sdata=I3HMTttgwvtrqOAWxiD%2FT7czElJY2iP2nGT2nO5Vokc%3D&reserved=0" \t "_blank)  
Guidance: [https://www.england.nhs.uk/publication/flu-vaccination-programme-delivery-guidance-2018-19/](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.england.nhs.uk%2Fpublication%2Fflu-vaccination-programme-delivery-guidance-2018-19%2F&data=01%7C01%7CCOhman%40bma.org.uk%7C1520b609711e432b921c08d5f9502292%7Cbf448ebee65f40e69e3133fdaa412880%7C0&sdata=8JJ1ZPKkpdYqBmiP3UW6gJYByytgNdlegFgPyQfvGiE%3D&reserved=0" \t "_blank)

If you have been unsuccessful in ordering Trivalent Flu vaccine we can confirm that you can vaccinate patients with the quadrivalent vaccine and you will be reimbursed in the usual way. This has been confirmed with the BMA GPC.

Further to the above please see below for a copy of the letter from Dr Eggitt:

There are a number of practices across our region who have been unsuccessful in sourcing the Trivalent Influenza vaccination for this year's flu season.

Given that there is enough Trivalent vaccine in circulation to vaccinate the population and that some practices have none, we can assume that some other providers have large stock holdings of the vaccine.

We are now in a position where practices may have to signpost their most vulnerable patients (who may also be housebound or reside in a residential or nursing home) to another provider to be vaccinated, risk leaving them unvaccinated, or offer the Quadrivalent vaccine as an alternative, which may be better than none.

I sent out an email to reassure GP providers that the national contract will reimburse GP providers for vaccinating patients with the Quadrivalent vaccine where they have taken the informed decision to do so.  It is important to bear in mind the variable efficacy in this age group of the Quadrivalent vaccine and to weigh up the risk of not being vaccinated at all if the patient is turned away to find another provider.  Ultimately, this decision is one for the provider and the individual patient to take at the time of vaccination.

NHS England are soon to release their guidance on how they would like us to approach this situation.

**Changes to GMS & PMS Regulations**

The Secretary of State has published key contract changes to the General Medical Services (GMS) and Personal Medical Services (PMS) Regulations, which are due to take effect this December 2018.

Amongst amendments such as the inclusion of paramedic independent prescribers as prescribers who can be engaged by primary medical service contractors, and the substitution of the National Quality Requirements for Out of Hours with the Integrated Urgent Care Key Performance Indicators, it also makes the following amendments and requirements:

* contractors who have less than 10% of their registered patients registered to use online services must agree a plan with NHS England (or delegated CCG) to increase their percentage. There remains a **non-contractual** target of 30% to be achieved by 31 March 2019 set by the GPC and NHS England;
* contractors must identify patients over 65 with moderate to severe frailty is now an annual requirement;
* contractors must use the NHS e-Referral Service in respect of each referral of registered patients to a first consultant-led out-patient appointment for which the facility is available. However, this does not apply to:
  + contractors who do not yet have e-Referral Service in place for the premises; or
  + where there are technical or practical difficulties preventing its use about which NHS England (or delegated CCG) have been notified.  The Contractor is required to agree a plan with NHS England (or delegated CCG) for resolving the difficulties

In both above cases, the contractor must require the use of alternative means of referring until the contractor has e-Referral Service in place or the difficulties have been resolved.

* in respect of violent patients, a contractor will be allowed to remove a person from its list where it becomes aware, after accepting the person onto that list, that the person has committed an act of violence against specified persons and has previously been removed from the list of patients of another provider of primary medical services on that basis.

**2018 GP patient survey results**

The 2018 GP patient survey results have been published this week. The key findings were:

* confidence and trust in GPs and healthcare professionals remains extremely high at 95.6%
* 93.5% of patients felt involved in decisions about their care and treatment
* 94.8% felt the healthcare professional met their needs.
* 83.8% described their overall experience of their GP practice as very or fairly good.
* The majority of patients (68.6%) rated overall experience of making an appointment as good
* Overall 61.6% of patients got an appointment at a time they wanted or sooner and 66.1% of patients who wanted a same day appointment got one

The full report can be found [here](https://gp-patient.co.uk/surveysandreports)

**NHS Property Services**

It has become apparent that NHS Property Services have circulated template occupancy agreements to some practices.  These documents have not been agreed with GPC and we would urge practices to obtain appropriate legal advice before they sign up to anything like this. BMA guidance can be found [here](https://www.bma.org.uk/advice/employment/gp-practices/premises/support-with-chp-and-nhsps-issues).

**Nominate now for the NAPC Awards 2018**

Do you know an exceptional primary care professional or team? The National Association of Primary Care (NAPC) is inviting you recognise their work in the NAPC Awards 2018.

The awards celebrate high standards of care, dedication, integration and innovation in primary care. They recognise amazing people, teams and organisations who have gone the extra mile to provide improved patient care for their communities. The award categories are:

* Clinician of the Year
* Primary Care at Scale Manager of the Year
* Newcomer of the Year
* Integration Innovation of the Year
* Primary Care Home of the Year

For more information and to nominate please visit [www.napc.co.uk/awards](http://www.napc.co.uk/awards).  The deadline for entries is Friday 31 August 2018.

**Record transfer safety breach, Docman survey**

Following the recent NHS England CAS alert on the use Docman software (version 7) with Electronic Document Transfer (EDT) enabled, in which documents received by practices using NHS mail are not being reliably transferred into patients’ electronic records the BMA are now asking practices to fill in their short survey to estimate the size of the impact,  via this link: <https://www.surveymonkey.co.uk/r/GYZHJ5J>   
  
The survey consists of the following questions:   
  
1) Find the ‘unprocessed’ folder on your Shared Drive (Shared > PCTI > DOCMAN7 > DATA\_S1 > EDT > UNPROCESSED). Enter the total number of files.   
  
2) Download and run the Docman tool, then enter the total number of files left in this folder.   
  
3) You will be asked to carry out a clinical risk assessment on the remaining files. Please enter the total number of risk assessments.   
  
4) What is the total number of practice hours spent reviewing and completing this task?  
  
5) Was the practice at the time of Docman installation instructed how to use the Docman Alert scheduler?  Yes/No/Don’t know/Not aware of the alert scheduler

**Sessional GPs e-newsletter - August 2018**

The August edition of the Sessional GPs e-newsletter is available on the British Medical Association website at:

<https://bma-mail.org.uk/JVX-5SSS9-D83MCLZ17D/cr.aspx>.

Articles include:

|  |  |
| --- | --- |
| * Government’s pay deal falls short. | * GP retention scheme step-by-step guide. |
| * NHS told to revamp outsourcing after making a ‘complete mess’ of Capita contract. | * Addressing unmet needs in women’s health in the UK and globally. |
| * Capita and the NHS pension fiasco – what is going on? |  |

Also this month, is the survey on Annualisation within the 2015 NHS Pension Scheme for you to complete.

<https://bma-mail.org.uk/JVX-5SNCC-D83MCLZ17D/cr.aspx>

**LMC Buying Group – advertising your vacancy**

Recruitment is often an expensive and time-consuming business, so the LMC Buying Group has created an eye-catching, easy to use recruitment page where any registered member practice can post any vacancy (clinical and non-clinical roles) for free. Any new job posting is highlighted at least once across all of the social media platforms (Twitter, Facebook and LinkedIn).

A ‘Featured Job’ option has also been introduced for those practices that want to draw more attention to their advert. The featured job will appear at the top of the Jobs page in a bright colour, be highlighted on social media channels each week and Google AdWords will be used to drive more traffic to the advert for a month. This service costs £50+VAT. An invoice will be generated once the advert has been posted online.

To place an advert, visit the Jobs page: <https://lmcbuyinggroups.co.uk/job-vacancies/gp-practice/uk> and login for further information.

- Direct

**Job Vacancies**

**Our monthly update is sent to all LMCS in the SY area.**

**We are happy to advertise any of your vacancies**

**For full details of these vacancies please see the separate attachment in our email**

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| --- | --- | --- |
| Vacancy | Practice | Closing Date |
| Partner / Salaried GP | **Dunsville Medical Centre** | **N/A** |
| Partner / Salaried GP | **The New Surgery** | **N/A** |
| Partner/Salaried GP | **St John's Group Practice** | **N/A** |
| Practice Manager | **Tickhill & Colliery** | **N/A** |
| Salaried GP | **West End Clinic** | **N/A** |
| Salaried GP | **White House Farm** | **N/A** |
| Partner / Salaried GP | **Field Road Surgery** | **N/A** |
| Partner/Salaried GP | **Conisbrough Group Practice** | **N/A** |
| Partner/Salaried GP | **St Vincents Practice** | **N/A** |
| Locum GP | **Conisbrough Group Practice** | **N/A** |
| Advanced Nurse Practitioner | **The Ransome Practice** | **N/A** |
| Locum GP’s | **Mayflower Medical Practice** |  |

**Monthly Update**

**MONTHLY REMINDER TO ALL GPS THAT THE LMC OFFICERS ARE WILLING AND ABLE TO PROVIDE ADVICE AND SUPPORT (TOGETHER WITH REPRESENTATION, IF REQUIRED), TO ANY GP WHO MAY BE THE SUBJECT OF A COMPLAINT**

**Concerned about a colleague?**

NHS General Practice is under unprecedented pressure.  As such, we are all at risk of work related stress, burn out and depression.

Often, the symptoms of these are insidious and can be more obvious to those around us than to ourselves.

So, if you have concerns about a colleague and feel that they need our support, we’d like to hear from you.

Doncaster LMC has launched a confidential web based reporting tool where you can share your concerns about a colleague at risk of burnout and ask for our support.

[**http://www.doncasterlmc.co.uk/coleaguefbk.html**](http://www.doncasterlmc.co.uk/coleaguefbk.html)

This tool is designed to be supportive so that those identified can be helped by Doncaster LMC, signposted on to support services or be personally assisted through difficult times by officers of the committee.

We stress that the online tool must not be used for reporting safety concerns regarding a colleague’s clinical practice. Read more about the tool at:-

[**http://www.pulsetoday.co.uk/your-practice/battling-burnout/gps-given-chance-to-anonymously-raise-concerns-about-colleagues-burnout/20010472.article**](http://www.pulsetoday.co.uk/your-practice/battling-burnout/gps-given-chance-to-anonymously-raise-concerns-about-colleagues-burnout/20010472.article)

***All GPs on Doncaster Performers List (including medical students) are welcome to attend any LMC meeting as an observer. Please let the office know if you plan to attend.***

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| **Next LMC Meeting** | |
| **When?** | **Monday September 3rd** |
| **Time?** | **7:00pm** |
| **Venue**? | **Doncaster Golf Club**  **DN4 7NY** |

