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Doncaster LMC June Update



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**Local Medical Committee Team**

**Oakwood Surgery, Masham Road, Cantley, Doncaster DN4 6BU**

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| **Key Contacts – Executive Team** | |
| **Dr Dean Eggitt**  Chief Executive Officer | E:[deaneggitt@hotmail.com](mailto:deaneggitt@hotmail.com)  http://www.doncasterlmc.co.uk/wpimages/wpc9729f73_05_06.jpg |
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**Information and Website Updates**

**Looking for advice? LMC Website Updates**

**Many of the questions asked by practices to Doncaster LMC have already been asked before, and the answers can often be found on our website.**

**We have integrated a Google Search function on our homepage so you can even search our archive of monthly updates. If you have a query, try searching our website first – it might save you time.**

**This month has been an extremely busy month particularly with GDPR coming into force on 25th May.**

**We have added numerous templates and updates to the website including:-**

* **NEW Template organisational standards monitoring tool**
* **NEW Template confidentiality agreement**
* **NEW Template non-disclosure agreement**
* **NEW Template subject access request form**
* **NEW Template practice data protection policy**
* **NEW Template practice data breach response policy**
* **UPDATED - Firearms licence template response letter**
* **NEW - Access to health records and reports guidance**
* **NEW - How do I send documents securely via an email guidance**
* **NEW - Medication switches guidance**
* **NEW - Template privacy poster**
* **NEW - Dr Eggitt's GDPR powerpoint presentation**
* **UPDATED - GDPR FAQs**

[**www.doncasterlmc.co.uk**](http://www.doncasterlmc.co.uk)

**General Data Protection Regulation**

Doncaster LMC has been working hard over the last year to understand the requirements of the General Data Protection Regulation (GDPR) this came into force on the 25th May this year.  The GDPR is a European law that will apply to anyone who wishes to provide services to European citizens.  Aspects of the GDPR and however left to local determination, meaning that some countries have had to create country specific additions or amendments to the law.  This is one of the reasons that the regulation is taking so long to understand and implement by all organisations.

To help you to fulfil your requirements under the regulation we have created and sourced are large number of template documents that you will need.  These are available on our website at <http://www.doncasterlmc.co.uk/gdpr/.html>

**Dr Eggitt did a presentation at the Sandringham Practice on 12th June and will be doing another update at the Practice Managers meeting on Tuesday 3rd July**

**DPO**

We recognise that there remains a lot of unease about various aspects of the regulation, including the requirement for a Data Protection Officer (DPO).  The DPO post is much talked about as it has led to a lot of professionals marketing themselves to GP practices.

To help save Doncaster practices time and money, Doncaster LMC has offered to take on the role of DPO.  This is an offer and does not tie you to this service should you wish to use another. Our CEO, Dr Eggitt, is a Certified International Privacy Professional. If you wish to nominate Doncaster LMC as you DPO, you will need to let us know.

We are creating and compiling further education resources to help practices learn more about the GDPR and Dr Eggitt will be attending meetings with Practice Managers to provide education and answer frequently asked questions.

NHS specific GDPR guidance has been published by NHS Digital and four PDFs are now available with clearer reference to application for Health and Social Care. Please find the link below to the NHS Digital PDFs:-

<https://digital.nhs.uk/information-governance-alliance/General-Data-Protection-Regulation-guidance>

The BMA has produced guidance for GP practices re Data Controllers

[**https://www.bma.org.uk/advice/employment/ethics/confidentiality-and-health-records/gps-as-data-controllers**](https://www.bma.org.uk/advice/employment/ethics/confidentiality-and-health-records/gps-as-data-controllers)

A hub page for GDPR information has now been launched on the BMA website. This provides information on the regulation and hosts a suite of resources and blogs to help guide members. This page will be updated regularly as new guidance is published and more GP focussed information and resources will be added to this page soon.

Paul Cundy, GPC IT policy lead, has developed personal blogs. They can be accessed [here](file:///C:\Users\emis2000\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\669IH9Z7\here). <https://www.dropbox.com/sh/h22kak6pxlt8ily/AAB4gAuHKib_MZ44Xi3AbAf4a?dl=0>

**CQC’s statement regarding GDPR**

CQC released a statement in their monthly update which reads as follows:

As CQC are not the regulator with responsibility for enforcing GDPR we will take a pragmatic approach to it on our inspections. Our questions will look for assurance that providers have an awareness of GDPR and have taken steps to comply with the new regulation in the same way as we previously may have asked you questions about your approach to compliance with the 1998 Data Protection Act.

**LMC Buying Group – post GDPR**

Please note that in line with the data protection clause unless the person named on the agreements signed last year the Buying Group has removed any ‘personal data’ (i.e. the main contact’s name/email address) from the Buying Group’s database/website unless that person has completed the new consent form. For unregistered practices this means:

1. You won’t have full access to the website which means you can’t view pricing or request quotes/order
2. You also can’t access the new vacancy advertising service or the content/offers in the ‘Community’ section which will be launched over the summer
3. You also won’t receive any updates from The Buying Group and this does include the annual flu vaccine offers in the autumn

It also helps if there is a problem with, for example, this year’s flu vaccine orders/deliveries that we can easily contact them.

Practices can, of course, re-register their details with The Buying Group at any time. It’s free and it’s a two-minute job. You can do this via this link:

<https://form.jotformeu.com/73232425890355> or by going on to this page of the website and clicking on the Register button: <https://www.lmcbuyinggroups.co.uk/members/>. If there are any practices that have never been part of the Buying Group or there is a new manager in post, then they can sign up the same way.

**Hospital contract guidance – onward referral**

New guidance [on onward referral](https://emea01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.aomrc.org.uk%2Fwp-content%2Fuploads%2F2018%2F05%2FAOMRC-Guidance-on-onward-referral_210518-v3.pdf&data=01%7C01%7CCOhman%40bma.org.uk%7Cee5a0804db4c42f181ec08d5c15856c6%7Cbf448ebee65f40e69e3133fdaa412880%7C0&sdata=LUrGvMW6mSvmbH%2BhKMAKwuDbDtNgBPYSzymywFvQ8TU%3D&reserved=0) has been published. Changes to the contract in 2016 allowed for onward referral of patients by secondary care clinicians, in certain situations, rather than having to always require referral back to the GP. The guidance is designed to support doctors locally in applying the change appropriately. As a reminder, new guidance was also published recently on the [responsibility for prescribing and principles for shared care](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.england.nhs.uk%2Fpublication%2Fresponsibility-for-prescribing-between-primary-and-secondary-tertiary-care%2F&data=01%7C01%7CCOhman%40bma.org.uk%7Cee5a0804db4c42f181ec08d5c15856c6%7Cbf448ebee65f40e69e3133fdaa412880%7C0&sdata=7N96IAf9A1HXxvC5wdT44OtMXe58%2FJfPL0GzqlHRl7c%3D&reserved=0). All guidance can be found on the [BMA website,](https://www.bma.org.uk/collective-voice/policy-and-research/nhs-structure-and-delivery/primary-and-secondary-care-interface) including the [Quality First pages](https://www.bma.org.uk/advice/employment/gp-practices/quality-first/quality-first-templates) with the [template letters](https://www.bma.org.uk/collective-voice/committees/general-practitioners-committee/gpc-current-issues/nhs-england-standard-hospital-contract-guidance-2017-2019) to support LMCs and practices in reporting contract breaches**.**

**Meningococcal completing dose and freshers vaccination programmes**

A large number of queries and confusion has arisen around the Meningococcal completing dose (AS) and Meningococcal (ACWY) freshers vaccination programmes identified within the Public Health 2018/19 GP Vaccination and Immunisation Agreement.

Therefore to offer further clarity and confirmation in regards to the claiming/payment process for Meningococcal completing dose and freshers vaccination programmes that they have been set up under ‘one’ service on CQRS, i.e. Meningococcal ACWY; even though the requirements are defined in two separate service specifications and discussed separately under these Headings/Titles within numerous documents such as the ‘Enhanced and additional services supported by NHS Employers 2018/19’ and ‘Vaccination and Immunisation Programmes 2018/19 ‘Guidance and Audit Requirements’ (May 2018) (pages 21-24 and 25-27) documents attached.

In addition the ‘Technical requirements for 2018/19 GMS Contract Changes’ (May 2018 – version 1) pages 58-59 titled ‘Meningococcal completing dose and Meningococcal freshers’ confirms that these programmes are set up as one service and allow for the vaccination of all eligible patients (see below) on an opportunistic basis or who self-present.

**Meningococcal completing dose**

GP Practices are responsible for ensuring that they provide vaccination to eligible patients on an opportunistic basis or who self-present. Eligible patients are those:

a.   aged 14 years on or after 1 April 2012 b.   who missed the opportunity to be vaccinated through the schools programme c.   are vaccinated in the period from 1 April 2018 to 31 March 2019.

**Meningococcal (ACWY) freshers**

GP Practices are responsible for ensuring that they provide vaccination to eligible students on an opportunistic basis or who self-present. Eligible patients are those:

a.    attending university/further education for the first time. b.    aged from 19 years on 31 August 2018 but who have not attained the age of 25 years by 31 March 2019.

Vaccination under either programme are eligible under the terms of the SFE and service specifications.

Please see the link to these documents via NHS Employers and screen shoot of the layout.

<http://www.nhsemployers.org/your-workforce/primary-care-contacts/general-medical-services/vaccination-and-immunisation>

**TARGET Hot Topics Course - July 2018**

Following the request at April’s TARGET planning session Primary Care Doncaster (PCD) is delighted to announce it has been working with NB Medical to deliver the ‘Hot Topics’ GP Update at July’s TARGET sessions.

The Course comes at an **additional cost** and PCD has been successful in negotiating a substantial discount to both PCD and Practices. This year’s Course will cost £100 per attendee with PCD subsidising the cost of the course by 50% (i.e. each Practice will only need to pay £50 per GP attendee).

Places are limited to 100 per each TARGET session so please make sure you book quickly as places are allocated on a first come first serve basis. You can book by doing the following:

1.       **Register online using the Primary Care booking code**

DFCCG–78659 for Wednesday 4th July 2018 or DGCCG-78680 for Wednesday 11th July 2018

by clicking on the following link <http://www.nbmedical.com/gp-course-access>

2.       **Contact customer services on 0191 519 7293 and quote booking code**

DFCCG–78659 for Wednesday 4th July 2018 or DGCCG-78680 for Wednesday 11th July 2018’

**Carrying medicines abroad**

The BBC reported that the Foreign and Commonwealth Office (FCO) is advising holidaymakers to see their GPs to check if any of their prescribed medication contained controlled drugs, to avoid falling foul of local laws when travelling [abroad](https://www.bbc.co.uk/news/health-44330909).  The advice was given without thought of the serious consequences it could have on the ability of those with a need to see their GP to be able to do so.  **If patients are concerned about taking medication abroad they should visit their local community pharmacy who are well placed to provide the information that is needed, and can also advise on a wide range of travel-related health issues.**  The BMA have raised concerns directly with the FCO and were informed that they will be amending their website accordingly.

<https://www.gov.uk/travelling-controlled-drugs>

**Doncaster group publishes innovative appointment card for people with learning disabilities**

A local peer support group is celebrating the completion of a unique appointment card to help people with learning disabilities attend their health and care appointments, with the aid of a grant from Healthwatch Doncaster.

Choice for All Doncaster (ChAD) are a committee of adults who have a learning disability, and they have put the finishing touches to an appointment card to help remind people of their representative group to attend their GP, doctor, hospital or optician visits. The card will allow staff to note the dates and times in a way that is understandable for patients using it and to help people with a learning disability fulfil their appointments.

**For more information or if you would like to order a personalised supply for your practice please contact ChAD on 01302 965452**

**GPC Update**

Dr Eggitt’s 2018 GPC update has now been uploaded to the Doncaster LMC website at <http://www.doncasterlmc.co.uk/gpc_update_2018.html>.

Please feel free to contact Dr Eggitt at the LMC if there are any topics you would like him to raise with the GPC or if you would like him to talk further about aspects of his update.

**Cervical Screening Update Training**

We have been informed by NHS England that due to funding issues the face to face cervical screening update training no longer takes place. There is an e-learning package for cervical screening. This can be found by the below link:

<https://www.e-lfh.org.uk/programmes/nhs-screening-programmes/>

**Sessional GPs E- Mark Newsletter**

The May edition of the Sessional GPs e-newsletter is available on the British Medical Association website at:

<https://bma-mail.org.uk/t/JVX-5MQQV-1BJCJOU46E/cr.aspx>.

The main articles include:

|  |  |
| --- | --- |
| * Sessional GPs guidance on NHS pensions and Capita. | * Motivational interviewing in brief consultations. |
| * How do you feel when you phone in sick? | * Visa cap restricts hiring of doctors. |
| * A future vision for the NHS. | * Leadership masterclass. |

**Child Safeguarding Education Event**

**Target Audience - GPs, Nurses and safeguarding leads.**

Registration with buffet food 6pm

Start 6:45pm

Finish 9 pm

Date **Monday 16th July 2018**

Location Doncaster Golf Club

278 Bawtry Rd, Bessacarr,

DN4 7PD

I am pleased to invite you to the latest child safeguarding education event designed and hosted in partnership by NHS Doncaster CCG, Doncaster Children’s Services Trust and Doncaster LMC.

This event will be an opportunity to discuss *your* challenging cases in confidence with colleagues from General Practice, NHS Doncaster CCG and the Doncaster Children’s Trust and to create solutions.

**Please bring case examples with you for a general discussion and contribution**

This event has been designed to respond to local demand to bring together clinicians and safeguarding leads to help gain a practical understanding of how safeguarding works locally.

The event is sponsored by LEO Pharma who have kindly provided resources for food and drink to be made available on the evening.

**Please RSVP to** [**office@doncasterlmc.co.uk**](mailto:office@doncasterlmc.co.uk) **or 01302 531223 to attend this event.**

Please see our privacy policy regarding use of your personal data at our meetings and events <http://www.doncasterlmc.co.uk/fairprocess.html>

**Job Vacancies**

**Our monthly update is sent to all LMCS in the SY area.**

**We are happy to advertise any of your vacancies**

**For full details of these vacancies please see the separate attachment in our email**

|  |  |  |
| --- | --- | --- |
| Vacancy | Practice | Closing Date |
| Partner / Salaried GP | **Dunsville Medical Centre** | **N/A** |
| Partner / Salaried GP | **The New Surgery** | **N/A** |
| Partner/Salaried GP | **St John's Group Practice** | **N/A** |
| Salaried GP | **Tickhill & Colliery** | **N/A** |
| Salaried GP | **West End Clinic** | **N/A** |
| Salaried GP | **White House Farm** | **N/A** |
| Partner / Salaried GP | **Field Road Surgery** | **N/A** |
| Partner/Salaried GP | **Conisbrough Group Practice** | **N/A** |
| Partner/Salaried GP | **Great North Medical Practice** | **N/A** |
| Partner/Salaried GP | **St Vincents Practice** | **N/A** |
| Locum GP | **Conisbrough Group Practice** | **N/A** |
| Advanced Nurse Practitioner | **The Ransome Practice** | **N/A** |
| Salaried GP | **Sandringham Practice** | **N/A** |
| Locum GP’s | **Mayflower Medical Practice** | **20th July** |

**Monthly Update**

**MONTHLY REMINDER TO ALL GPS THAT THE LMC OFFICERS ARE WILLING AND ABLE TO PROVIDE ADVICE AND SUPPORT (TOGETHER WITH REPRESENTATION, IF REQUIRED), TO ANY GP WHO MAY BE THE SUBJECT OF A COMPLAINT**

**Concerned about a colleague?**

NHS General Practice is under unprecedented pressure.  As such, we are all at risk of work related stress, burn out and depression.

Often, the symptoms of these are insidious and can be more obvious to those around us than to ourselves.

So, if you have concerns about a colleague and feel that they need our support, we’d like to hear from you.

Doncaster LMC has launched a confidential web based reporting tool where you can share your concerns about a colleague at risk of burnout and ask for our support.

[**http://www.doncasterlmc.co.uk/coleaguefbk.html**](http://www.doncasterlmc.co.uk/coleaguefbk.html)

This tool is designed to be supportive so that those identified can be helped by Doncaster LMC, signposted on to support services or be personally assisted through difficult times by officers of the committee.

We stress that the online tool must not be used for reporting safety concerns regarding a colleague’s clinical practice. Read more about the tool at:-

[**http://www.pulsetoday.co.uk/your-practice/battling-burnout/gps-given-chance-to-anonymously-raise-concerns-about-colleagues-burnout/20010472.article**](http://www.pulsetoday.co.uk/your-practice/battling-burnout/gps-given-chance-to-anonymously-raise-concerns-about-colleagues-burnout/20010472.article)

***All GPs on Doncaster Performers List (including medical students) are welcome to attend any LMC meeting as an observer. Please let the office know if you plan to attend.***

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| **Next LMC Meeting** | |
| **When?** | **Monday July 2nd** |
| **Time?** | **7:00pm** |
| **Venue**? | **Doncaster Golf Club**  **DN4 7NY** |

